

WIRRAL COUNCIL

AUDIT AND RISK MANAGEMENT COMMITTEE – 23 SEPTEMBER 2009

REPORT OF THE DIRECTOR OF LAW, HR AND ASSET MANAGEMENT

REPORTS SUBMITTED AFTER DEADLINES – UPDATE

EXECUTIVE SUMMARY

At its meeting on 26th January 2009, Audit and Risk Management Committee considered a report produced by the Audit Commission on Data Quality. As a result of the discussion on this item, at its meeting on 31 March 2009, the Committee considered a report in relation to the number of late reports, by Committee, which had been received by Committee Services for the cycle ended 9 February 2009. Members consequently requested the submission of further monitoring reports.

1.0 Background

1.1 Although a review of the scrutiny structure reduced the number of meetings, it should be noted that the number of meetings scheduled by the Council necessitates a large number of reports to be generated across the democratic process as a whole.

1.2 Deadlines for all Committees are circulated to all Chief Officers and report authors at the beginning of the Municipal Year and are available on the Council's Intranet site.

1.3 Appendix 1 to this report sets out the number of late reports, by Committee, received by Committee Services. The Committee cycle that ended with the meeting of the Council on 13 July 2009 has been used to provide this information and the figures presented to the meeting held on 31 March are included for comparison purposes. In some instances the reports may have been received after the agenda had been published and therefore a supplementary agenda may have been produced.

1.4 There has been a marked decrease in the number of late reports compared to the last monitoring report.

2.0 Financial implications

There are no financial implications.

3.0 Staffing implications

There are no staffing implications.

4.0 Equal opportunities implications

There are no equal opportunity implications.

5.0 Community safety implications

There are no community safety implications.

6.0 Local Agenda 21 implications

There are no Local Agenda 21 implications.

7.0 Planning implications

There are no planning implications.

8.0 Anti-poverty implications

There are no anti-poverty implications.

9.0 Social inclusion implications

There are no social inclusion implications.

10.0 Background Papers

There are no background papers.

RECOMMENDATION

That the report be noted.

Bill Norman

Director of Law, HR and Asset Management

Appendix 1

LATE REPORTS RECEIVED BY COMMITTEE

| COMMITTEE | DATE | LATE REPORTS |
|---|-----------------|--------------|
| Council | 9 February 2009 | 0 |
| Cabinet | 15 January 2009 | 4/21 (19%) |
| | 5 February 2009 | 3/36 (8%) |
| Audit and Risk Management | 26 January 2009 | 10/13 (77%) |
| Employment and Appointments | 28 January 2009 | 9/14 (64%) |
| Licensing H&S & General Purposes Committee | 12 January 2009 | 0 |
| Pensions Committee | 14 January 2009 | 2/20 (10%) |
| Planning Committee | 8 January 2009 | 1/19 (5%) |
| | 29 January 2009 | 1/22 (5%) |
| Standards Committee | 27 January 2009 | 2/8 (25%) |
| | | |
| Children's Services and Lifelong Learning OSC | 13 January 2009 | 2/12 (16%) |
| Community & Customer Engagement OSC | 4 February 2009 | 0 |
| Corporate Services OSC | 12 January 2009 | 4/7 (57%) |
| | 4 February 2009 | 0 |
| Culture, Tourism and Leisure OSC | 27 January 2009 | 0 |
| Environment OSC | 28 January 2009 | 7/11 (64%) |
| Finance and Best Value OSC | 21 January 2009 | 3/13 (23%) |
| Housing and Community Safety OSC | 15 January 2009 | 0 |
| Regeneration and Planning Strategy OSC | 19 January 2009 | 0 |
| Social Care and Health OSC | 20 January 2009 | 1/10 (10%) |
| | | |
| Council | 13 July 2009 | 0 |
| Cabinet | 28 May 2009 | 7/19 (36%) |
| | 25 June 2009 | 4/18 (22%) |
| Audit and Risk Management | 29 June 2009 | 2/16 (12%) |
| Employment and Appointments | 15 June 2009 | 3/13 (23%) |
| Licensing H&S & General Purposes Committee | 19 May 2009 | 0 |
| Pensions Committee | 18 June 2009 | 0 |
| Planning Committee | 21 May 2009 | 0 |
| | 11 June 2009 | 1/9 (11%) |
| | 2 July 2009 | 0 |
| Standards Committee | 30 June 2009 | 0 |
| | | |
| Children and Young People O&S | 2 June 2009 | 0 |
| Council Excellence O&S | 1 July 2009 | 0 |
| Economy and Regeneration O&S | 15 June 2009 | 0 |
| Health and Well Being O&S | 22 June 2009 | 0 |
| Sustainable Communities O&S | 1 June 2009 | 1/4 (25%) |
| Scrutiny Programme Board (O&S) | 27 May 2009 | 0 |
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